

**Ellison Public School P&C Association**  
**Minutes of the General Meeting – 17<sup>th</sup> August 2016**  
**Ellison Public School Staffroom**

**Meeting opened:** 7.32pm

**Meeting Chaired by:** Rebekah Kaminski

**Present:** Allison Todd, Brendan Cusack, Sam Clarke, Sarah Higginbotham, Danielle Sciberras, Michelle Engelhard, Chris Lewczak, Jon Zhang-Kilgariff, Alan Magner, Anita Ksiazek, Megan Parker, Tenille Weir

**Apologies:** Nil

**Special Guest:** Kay Smith, Director of Public Schools in our area visited to explain the process of interviewing for the Principal position for Ellison. It is a merit based selection process and the P&C are required to provide a panel member.

**Principal's Report:**

See attached document.

**Acceptance of previous minutes:** Motion to approve the minutes from June's meeting proposed by Danielle Sciberras. Seconded by Michelle Engelhard.

**Correspondence:** Nil

**Treasurer's Report:**

Two months – Balance for July      \$914.41 (Uniform Shop)

\$20153.82 (General Account)

- Disco - \$560.90 in expenses. \$607 profit.
- Ladies Night In Raffle raised \$2798. That is a total profit of \$8510 for the entire Ladies Night In.

Balance for August      \$1540.91 (Uniform Shop)

\$20349.62 (General Account)

- Athletics Canteen raised 1601.85. Invoices are yet to be paid.
- \$1029.40 has been spent so far on Father's Day Stall stock. Motion to approve purchases for stock proposed by Danielle Sciberras. Seconded by Chris Lewczak.

## **Sub Committee Reports:**

**Athletics Carnival** – All stock was sold on the day.

**Disco** – Dates for the next two discos finalised. 15<sup>Th</sup> September and 1<sup>st</sup> December.

**Father's Day Stall** – Is on the 1<sup>st</sup> September. Stock has been ordered.

**Uniform Shop** – Allison has been approached by another supplier to provide our polo shirts. They can now provide long sleeve shirts as well as short sleeve. The cost per shirt including embroidery is significantly cheaper than our current supplier. Samples of both the current and proposed shirt was looked at. Motion proposed to change suppliers by Danielle Sciberras. Seconded by Brendan Cusack.

**Open Day Cake** – Motion to reimburse Danielle Sciberras for the Open Day cake up to \$200 by Brendan Cusack. Seconded by Chris Lewczak. Motion passed. There will be no cake stall as the cake will be provided for morning tea for visitors instead, along with tea and coffee.

## **Business arising from previous minutes:**

### **School Landscape Masterplan**

- Sample playgrounds designed by Rik and Fiona have been visited.
- Concerns were raised in regards to the cost of a masterplan and a playground.
- Alternative ideas were discussed such as:
  - obtain the landscape design and use community labour to complete the design
  - Just look at purchasing playground equipment and consult with students as to what they would like.
  - Go to each class and ask them to select one piece of equipment that they would like to see in the playground
- It was decided that quotes from Rik and Fiona would be obtained covering the front garden down to Wingara.
- PBL committee to talk about student needs in relation to the playground.

## **General Business:**

- Ian has received an email from a parent in regards to getting a Kiss and Drop Zone in the bus bay and suggestions on how this can be achieved. Issues in regards to parking were also discussed.
- Delegate for the interview panel was chosen and is Brendan Cusack.

**Meeting Closed:** 10.21pm

**NEXT MEETING: Wednesday 21<sup>st</sup> September 2016**