

Ellison Public School P&C Association
Minutes of the General Meeting – 20/3/2019
Ellison Public School Staffroom

Meeting opened: 7:31pm

Meeting Chaired by: Allison Todd

Present: Katrina Gabriel, Allison Todd, Rob Francis, Brendan Cusack, Rebekah Kaminski, Nic Webb, Michelle Engelhard, Matt Jobson, Sam Clarke, Corinne Bowes

Apologies: Anne Worthington-Turner, Tenille Weir

Acceptance of previous minutes: The minutes of the November general meeting need to be approved due to the missing some information at the last meeting. **Motion to approve the minutes from November 2018 meeting by Michelle. Seconded by Sam.**

Motion to approve the minutes from the last meeting (February 2019) by Michelle. Seconded by Matt.

President's Welcome: Welcome and thank you everyone for coming.

Business arising from previous minutes:

Motion to spend \$500 for Welcome BBQ which was held last week by Rebekah. Seconded by Matt.

Did Allison respond back to Trish Doyle's letter asking if we want anything? Maybe we could ask for water fountain stations? A bigger hall and new playground were also suggested.

Correspondence: A letter was received from Susan Templeman's office regarding public school funding should Labour win government at the upcoming election.

Uniforms flyer. Fundraising information.

Treasurer's Report:

General Account: \$25, 285.08

Uniform Shop: \$2597.27

Easter Raffle sponsorship to date: \$400

It was agreed to defer the approval of treasurer's report until next Meeting until Nic gets access to paypal and is able to print a full report.

Nic needs to be able to draw a cheque however isn't a signatory on the account. Brendan has brought the required forms tonight to be completed.

Sub Committee Reports:

Election Day BBQ (Allison)- We have enough volunteers now except would like 1 more person for 8-9am and maybe 2 more for 1-2pm/ pack up. Rebekah to make a facebook post saying as such. All we need to get is sausages and onion. Rotary ordered our eggs from their supplier at the same time as the eggs were ordered for the Welcome Breakfast.

Brendan will bring an extra BBQ for us to use on the day. Allison needs to check gas bottles. Thinking of pricing a sausage on a roll for \$3.50; bacon and egg for \$4; and the lot (sausage, bacon and egg) for \$4.50. We will also be selling drinks, tea/ coffee, and Easter Raffle tickets.

Easter Raffle (Corinne) – We have 3 sponsors to date. 2 for \$200 each and 1 TBA. Corinne and Katrina counted one lot of Easter Raffle money a week ago for \$380 and folded tickets. More will be done tomorrow. There are extra raffle tickets in the office for anyone who wants additional tickets.

It is estimated we will get \$600 in sponsorship money. It was agreed to have approximately 10 prizes. 25 prizes in a previous year was too many. It was suggested that we include movie tickets for Glenbrook cinema in the prizes.

Easter Hat Parade Cake Stall (Sam) – Lots of people have put their hands up to bake for the cake stall. Not as many volunteers to help sell but people usually just turn up to help on the day so we should be OK. Rob to organise the coffee van and confirm the time of the parade for parents.

Disco – Rob has confirmed and booked the DJ for May 16th.

Cross Country – Anne has volunteered to sell drinks at the carnival. Tenille has ordered the stock from her canteen supplier. Anne will make a post for facebook asking for helpers on the day.

Principal's Report:

2019

We have had a busy and difficult start to the year around:

- Classes – students seem to have settled in
- Bell – approx. \$600 to replace conduit around the school.
- Air Conditioners - No word as yet on the Cooler Classrooms program. Da Mell Air conditioning have not yet sent us a report on the existing air conditioners.
- Interactive Whiteboards – the school is purchasing Interactive Projectors. We have done due diligence ensuring that what we purchase is within our price range and is of good quality. A big thank you to P&C for donating \$12,000 to support the purchase of the Interactive Projectors.
- Blower – has been replaced
- Ride on mower – has been fixed
- Telephones – have been fixed

School Development Day Term 2

Staff have an opportunity to receive professional learning in Literacy on **Monday 27th May 2019**. This is in Week 5 of Term 2.

We are going to use this day as our School Development Day for Term 2 instead of the traditional first day of Term 2 (Monday 29th April 2019)

Put succinctly:

Students will come to school on the first day of school – Monday 29th April

Students **will NOT** come to school on Monday 27th May.

We are informing bus companies and After School Care centres shortly.

I thought it best to inform the community as quickly as possible so as to ensure that everyone is prepared.

Annual School Report

Is in draft mode and will be finalised shortly.

Cross Country Carnival

Cross Country Carnival is on Friday 29th March at Summerhayes Park.

Parent Teacher Interviews

Parent Teacher Interviews will be held on the following days:

K-2 will be held on **Thursday 4th April and Tuesday 9th April** from 3.00 – 5.00pm

3-4 (including 2/3B) will be held on **Monday 1st April and Tuesday 2nd April** from 3.00 – 5.30pm

5-6 (including 4/5S) will be held on **Monday 25th March** from 3.00 – 5.30pm

Community Breakfast

Community Breakfast was well-attended.

I thank the P&C for generously funding the breakfast and also Rotary Springwood for cooking the breakfast on the day.

Scripture classes

Commenced in Week 5.

Brewongle Camp / Milson Island Camp

Coming up at the end of Term 1.

School Plan

Staff met yesterday to complete the final revisions of the school plan for 2019. This will be published on the school website by the beginning of Term 2.

Fund raising

Disco dates:

Term 2 Week 3 Thursday 16th May 2019

Kel the DJ has been booked for the event.

Upcoming Dates

Thursday 21st March – Harmony Day

Friday 29th March – School Cross Country

Tuesday 2nd April – Easter Hat Parade

Wednesday 3rd – Friday 5th April – Year 5 Brewongle Camp

Monday 8th April – Friday 12th April – Year 6 Milson Island Camp

School Holidays – Monday 15th April to Friday 26th April

Students return to school – Monday 29th April (Please note all other schools return on Tuesday because we have our School Development Day on Monday 27th May (Term 2 Week 5)

Rob Francis

General Business:

A parent has raised concern about Principal School Wear closing down. Allison has a meeting with them tomorrow, however they are not closing down, though they have the business is up for sale.

Kylie Bishop has approached the P&C for use of the paypal account to link it to the Return & Earn scheme as part of the year 6 fundraising initiative. Kylie would return cans/ bottles in large amounts and then Nic would need to transfer the funds from the paypal to the general account and then draw a cheque. It was queried about how much work this would involve and whether there would be any transaction costs associated with the transfers. As long as the returns were done in large amounts/ periodically eg. Once a term, or 6-monthly, it shouldn't be too much work to identify the return amounts. It was agreed to trial it for a term to see how it would work.

Rob would like to publicly thank Kylie for her effort in driving the recycling/ waste reduction initiative.

Meeting Closed: 8:16pm

NEXT MEETING: 15th May