

Ellison Public School P&C Association
Minutes of the General Meeting – 20/11/2019

Ellison Public School Staffroom

Meeting opened: 7:32pm

Meeting Chaired by: Allison Todd

Present: Katrina Gabriel, Allison Todd, Rob Francis, Corrine Bowes, Nic Webb, Michelle Engelhard, Matt Jobson, Rebekah Kaminski, Sam Clarke, Anne Worthington

Apologies:, Tenille Weir, Brendan Cusack, Warren Gardner

Acceptance of previous minutes: **Motion to approve the minutes from the last meeting (September 2019) by Matt Jobson. Seconded by Corinne Bowes. Motion passed.**

President's Welcome: Welcome and thank you everyone for coming to our last meeting.

Business arising from previous minutes:

Grants - Kylie Bishop, Allison and Katrina submitted the application for the Schools Community Fund Grant. The Grant is for \$20000 to install some astroturf in the area between the COLA and Kindy classrooms. The company who provided us a quote is the same company that Winmalee P.S. used to recently install an astroturf soccer field/basketball court. The quote is for \$21800 so if we win the grant the P&C would need to contribute apx \$2000. We find out early December. Katrina showed a sample of the astroturf that was quoted.

P&C Incorporation – Katrina discussed the P&C becoming an incorporated entity so that we can apply for Government grants that become available throughout the year. It would require a one-off payment of \$100, that we adopt the P&C Federation's prescribed constitution and agree to supply our yearly audited accounts to the P&C Federation within one month of our AGM. We can still set our own by-laws on certain matters, eg. When our AGM is and how many consecutive terms an officer can hold a position. It would be good to be able to apply for community grants that are available to Incorporated entities and many other P&Cs are applying for and winning these grants.

Motion to become Incorporated under the P&C Federation proposed by Michelle. Seconded by Matt Jobson. Motion Passed. To come into effect from the AGM February 2020 meeting.

Girls Summer Shorts – Allison again showed samples of the girls navy shorts. It was agreed that the LWR shorts were the most appropriate choice based on cost and suitability for most body shapes. Allison and Corinne will put a notice in the newsletter, on facebook, and have the shorts available for viewing in the office, with comments open for 2 weeks.

- **Uniform Shop:** Allison has been informed that Principal School Wear is closing its retail store from mid-December. There will be no change to them supplying us our stock. Principal do sell our backpacks so if we wanted to continue offering this we would need to add them to our shop. Corinne and Allison will discuss based on recent sales of backpacks and cost.

- It has been brought to our attention that Maks Daks are selling our uniform with incorrect Emblems sizes and colours. Do we own the emblem? Rob will investigate.

Nivarna Gift Certificate – We still have a gift certificate from Nivarna Hair which was given to us for the Movie Night Sponsorship. We will keep a hold of it and use it as part of the Easter Raffle or Mothers Day. The expiry is August 2020.

Correspondence: LWR Brochure. Australian Fundraising Brochure.

Treasurer's Report:

As at 20/11/19

General Account Balance: \$30, 232.44

Paypal: \$1,689.64

Total Balance: \$31, 922.08

Net Change from Previous Report (2 months ago, September 2019): +\$1244

\$905 income from canteen.

Movie Night Final Figures:

\$4200 in sponsorship

\$5,578.75 takings on night including tickets and food

\$4785.14 from Trybooking sales

Total income: \$14,463

Expenses: \$5557

Total Profit: \$9006

Motion to accept Treasurer's report by Michelle Engelhard. Seconded by Matt Jobson. Motion passed.

Accounting software – The Accounting Software we use, Wave, is getting harder to integrate with the bank, Nic asked for suggestions on other accounting software. Xero was suggested but there is an ongoing cost. Nic will look at some options.

Sub Committee Reports:

Christmas Disco – the disco is booked for 5th December. We need a new glowstick supplier as the ones we have used the last 2 discos have not been very good. Sam will find a new supplier and order glowsticks. Katrina will organise a note to be sent home early next week, and post on facebook and website. Corinne will check the canteen for biscuits, cordial and ice.

Motion to approve \$150 for disco supplies proposed by Sam Clarke. Seconded by Corinne. All in favour. Motion passed.

Colour Run 2020 – we are looking at holding another Colour Run in Term 1 2020. We were hoping to hold it the last day of Term 1 however the Cross Country has been scheduled for then. Due to the Easter Raffle also being held at the end of Term 1, as well as the stage 3 camps, we decided to hold off until Term 2- tentative date set for Friday, 29th May. A sub-committee will be formed in Term 1, 2020.

Principal's Report:

Follow ups

- Bell – secured a new provider to assist with this. More information shortly.
- Skoolbag – purchased and will add features as we become familiar with it

Funding

Seeking funding for:

- Interactive Projectors
- Presentation Day

External Validation

Ellison Public School will undertake External Validation in Term 1 Week 8 2020. This involves gathering evidence to validate the school against the School Excellence Framework. Staff have already met on a number of occasions and we are in the process of collecting and annotating evidence.

Film By The Eucalypts

This year, it was even better! In 2018, seven schools participated and 34 films were submitted. This year, nine schools participated and 64 films were submitted. I thank the P&C for their support of this venture.

Swimming Scheme

Another successful year! Students developed their swimming strokes and the majority were able to swim greater distances.

Celebration Choir

The choir performed outstandingly at their recent concert at Town Hall. From all reports it was an amazing experience. Our students looked and sounded incredible and Mrs Wallis was so proud of their behaviour, enthusiasm and dedication. Well done to all involved!

First Aid in Schools

Students in Years 3-6 participated in a **free** First Aid in Schools program run by educators from St John Ambulance. It teaches children how to respond in the event of a first aid emergency. The program was well-received by staff and students. Years 3 and 4 students will participate tomorrow.

Extra Transitions for High School

Identified students have attended additional transition sessions at Winmalee High School to support them to successfully transition in 2020.

Kindergarten Transition

We had a successful Parent Information evening for Kindergarten Orientation. Kindergarten Orientation has commenced with two sessions completed.

Stage 3 Canberra Excursion

Stage 3 staff report that students learnt a great deal from the Canberra excursion and there was a considerable amount of enjoyment as well.

T20 Cricket Gala Day

The Senior Boys' and Senior Girls' Teams represented Ellison at Regional Level of the T20 Cricket at Blacktown. They played against 30 other schools from the Private, Public and Catholic systems. They had a great day and learnt lots of new skills!

Blue Mountains Oral Reading and Public Speaking Competition

Caleb Paine-Burke (Year 3), Hugo Lewczak (Year 4), Charlie Buchanan-Judd (Year 5) and Elodie Barclay (Year 6) did a wonderful job representing Ellison Public School at this competition. While they did not gain a placing, all participants received a Finalist Medal. Congratulations and well done to all of you!

Staff Professional Learning

On Monday 18th November, staff were rostered off class for a period of time to work with our Literacy Coach, Jo Dooner. We worked on developing Knowledge Organisers for Literacy Programs, learnt more about block planning for writing and began to write a mentor text.

In 2020, the focus will shift to Numeracy and we are currently investigating our options for professional learning. I will keep you updated as soon as I find out more information.

Gymnastics

A weekly program of gymnastics commenced for all students K-6 last Monday 18th November. I was fortunate enough to win this complimentary program at a Principals' Meeting and therefore there is no cost involved. The program is being run by a company called 'Dance Fever' and all of their staff are accredited to teach gymnastics. It is a wonderful and unexpected bonus for our students!

Upcoming Dates:

Thursday 21st November – First Aid in Schools (Years 3 and 4)

Friday 22nd November – Year 6 Fete

Monday 25th November – Gymnastics (K-6)

Tuesday 26th November – Stage 2 Swimming

Tuesday 26th November – Staff CPR / Anaphylaxis after school

Wednesday 27th November – Kindergarten Orientation Session 3

Thursday 28th – Friday 29th November – Year 4 Camp – Lutanda

Friday 29th November – Year 6 Creative And Practical Arts Day – Winmalee High School

Monday 2nd December – Gymnastics (K-6)

Tuesday 3rd December – Storytime (FINAL)

Wednesday 4th December – Friends of Ellison Lunch

Thursday 5th December – P&C Christmas Disco

Friday 6th December – Learning and Support Team Party

Monday 9th December – Gymnastics (K-6) FINAL

Monday 9th December – Bellbird BBQ (K-2)

Tuesday 10th December - Bellbird BBQ (3-6)

Thursday 12th December – Maintaining Gold – Joey Presto Show

Friday 13th December – Presentation Day

Monday 16th December – Year 6 Farewell

Tuesday 17th December – reports home

Tuesday 17th December – Talent Fest

Wednesday 18th December – K-2 Show and Picnic

Wednesday 18th December – Years 3-6 Blue Gum Lodge

Thursday 19th December – School Development Day

Rob Francis

General Business:

Talentfest – an email was received from a parent regarding Talentfest and the trouble and conflict it causes. Can it please be stopped after this year. Rob will pass on the feedback to teachers. Some options were discussed about having more teacher input / help / guidance however they don't have the capacity/time to do so and put a lot of work into the show as it is. Talentfest is a long standing tradition and a good opportunity for creative types to showcase their skills and things they enjoy.

Presentation Day Morning Tea and Money – the P&C usually donate money to purchase the prizes awarded at presentation day and organise morning tea for the invited guests and incoming/outgoing captain's families. Sam will coordinate the morning tea.

Motion to give \$2000 for presentation day gifts proposed by Corinne Bowes. Seconded by Matt Jobson. All in favour. Motion passed.

Motion to spend \$100 for presentation day morning tea by Sam Clarke. Seconded by Corinne Bowes. Motion passed.

P&C EOY Christmas Dinner – we agreed on 4th December at 7pm. Anne suggested the Bunker as they were a sponsor for the movie night. Allison will make a booking.

Float- The \$40 float was disbanded after the movie night and so the canteen is currently having to use the \$200 float. Allison asked Nic to make up a \$100 float made of \$50 notes and \$50 coins (\$2, \$1 and 50c coins only).

Welcome BBQ 2020 – date set for week 4, Friday 21st February.

EFT Machine – Corinne has looked into 2 options, being the Square Reader (\$59 and 1.9% transaction fees) and Paypal Here (1.95% transaction fee and more for multiple transactions on the same day. Would be handy to have a convenient and cost effective option for future fundraisers like the movie night. Could also be used for Election Day BBQ's. Athletics Carnival, Uniform Purchases etc. Will look into it more in the new year.

Smartboards – there are 5 smartboards still to replace. 4 are urgent, 1 is for the spare classroom/ technology lab. The price for 4 to be purchased and installed is \$14,476 and for all 5 is \$18,220.

Motion to spend \$18500 to replace 5 smartboards proposed by Sam Clarke. Seconded by Anne Worthington. All in Favour. Motion Passed.

Will provide an update to the school community via facebook and newsletter about where the fundraising money has gone and that all smartboards will now have been replaced. Thank you to everyone for supporting our Fundraisers. Anne will also send a Christmas card to our sponsors thanking them for their support.

Meeting Closed: 9:37pm

NEXT MEETING: 19th February 2020