

**Ellison Public School P&C Association**  
**Minutes of the General Meeting – 18<sup>th</sup> May 2016**  
**Ellison Public School Staffroom**

**Meeting opened:** 7.31pm

**Meeting Chaired by:** Rebekah Kaminski

**Present:** Tenille Weir, Brendan Cusack, Jon Zhang-Kilgarrieff, Danielle Sciberras, Michelle Engelhard, Allison Todd, Ian Short, Julie Lawson, Phillipa Bishop, Chris Lewczak

**Apologies:** Rebecca Harris, Belinda Bishop

**Acceptance of previous minutes:** Motion proposed to accept the minutes from March's meeting by Brendan Cusack. Seconded by Michelle Engelhard

**Business arising from previous minutes:**

**Play Equipment/Masterplan**

- Rebekah, Michelle and Ian met with a landscape architect on the school grounds. A quote has been received for a masterplan encompassing the whole school.
- Michelle is seeking 3 quotes. We have received two so far from Outhouse Design and Fiona Robbe. She is trying to get in contact with the third landscape architect.
- Both quotes are around the \$10000 mark.
- We may need a survey of the site to be done as there are no records of any detailed site surveys that have been found so far. Could possibly be found through BMCC. Chris to follow up on this.
- Michelle will bring the third quote to next month's meeting. Rebekah to distribute beforehand for pre reading.

**Working with Children Checks**

- Ian looked into the rules regarding these checks. P&C or parent helpers only need to sign paperwork regarding WWC. They only need an official check if they are working one on one with children or with a child with a disability. Ian is currently reviewing lists of parents that have completed the forms and will be handing out to teachers to hand out to parents that haven't.

**Ethics**

- Mrs Smith (Scripture Co coordinator) is keen to explore Ethics classes. Belinda Bishop has volunteered to coordinate Ethics and has registered. Looking at commencing in 2017.

**Water Stations**

- Being looked into by the Student Representative Council.

**Correspondence:**

1. Masterplan Correspondence
2. Email regarding Badgerys Creek Airport from a concerned citizen – no further action
3. Fundraising Brochures

**Treasurer's Report:**

- A few invoices for the Uniform Shop have been paid recently.
- General Account has a balance of \$11,513.20. \$1294 was made at the Mother's Day Stall. Sponsorship money for the Ladies Night In is already coming in. There has been \$800 received so far.
- Motion to accept Treasurers Report for May by Jon Zhang-Kilgarrieff. Seconded by Danielle Sciberras.
- Brendan to bring in past Treasurers reports as it appears that they have not been passed at previous meetings. We will pass any outstanding reports at Junes meeting.

**Sub Committee Reports:**

**Easter Raffle/Cake Stall** –These events were very successful. Close to \$3000 raised.

**Mother's Day Stall** – Some stock leftover. Some of this stock will be given to Ladies Night In to sell.

**Cross Country Canteen** – Made \$111.

**Disco**

- Michael Kaminski will run the disco as Rebekah will be working. Tenille to do the shopping for cordial and biscuits.
- Rebekah to order the glow sticks.
- Motion to spend \$300 for items needed for the disco proposed by Michelle Engelhard. Seconded by Brendan Cusack.

**Ladies Night In**

- Lots happening with 3 weeks to go. There was an article in the Blue Mountains Gazette recently. As a result of that IGA contacted Julie and has offered to donate 2 coffee machines and food for the night.
- We have had great support from local businesses with thousands of dollars' worth of prizes donated. Gemma Rowntree has been doing a fantastic job approaching businesses but needs some help. Anyone interested please see Julie.
- There are sponsorship packages available. So far we have 10 Gold Sponsors (\$200 each).

- A reusable banner is being made for \$95. We would like this to go on the fence outside Springwood Station. Jon Zhang-Kilgarrieff will look into this.
- \$200 has been spent so far on posters and tickets.
- We have 25 stall holders committed to the night. That is 6 more than last year.
- A raffle will be held with prizes being awarded to the class that sells the most tickets. 10 tickets per family will be sent home. Price \$2 each
- Licence to sell and serve alcohol on the night by Hillbilly Cider will cost \$80 or alternatively they will donate cider.

#### **Principal's Report:**

See attached report.

#### **General Business:**

##### **Parent observation communicated to Rebekah**

- Kindergarten kids are being observed to run out of the gate in the bus bay to hug and greet friends in the morning. The parent observed no teacher in the vicinity of where this is happening.
- People are still parking in the old disabled parking space.
- People are parking in the garden next to the new disabled space.
- Could a footpath from the new disabled spot be built through the garden and join with the current footpath? Currently people have to walk on the road of Comet Place to access the existing footpath.

#### **Election BBQ**

- Agreed to ask for volunteers after Ladies Night In.

#### **Navy Pants**

- It was raised with Allison that Principal School Wear were selling navy pants as part of the girl's winter uniform. This was following advice received from a member of staff who incorrectly thought the uniform had changed from the current check pants to navy pants. As a result some parents have purchased navy pants and have asked that this be reviewed. Ian will review policy guidelines surrounding this.

**Meeting Closed:** 9.38pm

**NEXT MEETING: Wednesday 20<sup>th</sup> July 2016**