

**Ellison Public School P&C Association**  
**Minutes of the General Meeting – 21<sup>st</sup> October 2015**  
**Ellison Public School Staffroom**

**Meeting opened:** 7.32pm

**Meeting Chaired by:** Rebekah Kaminski

**Present:** Allison Todd, Chris Lewczak, Michelle Engelhard, Jenny Anderson, Brendan Cusack, Anita Ksiazek, Phillipa Bishop, Janice Frape, Susan Smith, Ian Short, Tenille Weir

**Apologies:** Luke Morrissey, Rebecca Harris, Julie Lawson, Danielle Sciberras, Gemma Rowntree, Ian Frape

**Acceptance of previous minutes:** Motion to accept the minutes from September's meeting by Chris Lewczak. Seconded by Tenille Weir.

**Business arising from previous minutes:**

- Instructions regarding the handling/counting money in the canteen carried over as Luke is not present.

**Correspondence:**

- Gonski Invitation – an email has been received inviting members to a local Gonski meeting
- Potential OOSH – an email was received from Rhonda Miller regarding the possibility of operating an OOSH (Out of School Hours) Care out of Ellison PS. Ian Short is happy to walk anyone through the process of setting one up if anybody is interested.
- Thank you – Thank you email received from Rob Hutchinson.

**Treasurer's Report:** See attached notes submitted by Allison Todd on Luke's behalf.

- Luke's suggestion to change the financial year for the P&C will be added to the agenda for the Annual General Meeting next month.

**Sub Committee Reports:**

**Uniform Shop**

- Stock sizes have been expanded to include bigger sizes in short sleeve polos, summer tunics and most other summer items.
- Stock being ordered for Kindergarten 2016. Putting together a 'school starter' pack for girls and boys which includes the essentials for starting at a reduced price. ie Girls – 2 x tunics, 1x short sleeve polo, 1 x skort and 1 x hat. Prices to be finalised.

- Allison to talk at the parent information night for kindergarten and uniform to be available to try on/purchase at Week 4 of orientation.

### **Disco**

- The date of the disco has been changed to the 1<sup>st</sup> December to enable us to try a new DJ. She was unavailable on the first date chosen.

**Principal's Report:** See attached report provided by Ian.

### **P and C Principal Report**

#### **Week 3 Term 4**

#### **Previous Events**

- **Stage 2 swimming-** Stage 2 swimming for sport has been a wonderful success., tying brilliantly into the swim scheme and swimming carnival programs.
- **Peer Support-**Stage 3 students have ably led this successful student welfare program.
- **K-2 Cricket Clinic-** Cricket NSW and Margi Jackson organised a wonderful participation based cricket clinic
- **Stage 3 Camp-** The kids enjoyed this well organised excursion. Denise should be commended for all her efforts in organising this enormous event.
- **Milo Cricket- Regional Final-** Our Senior Girls cricket team won two games with only one loss at the Regional finals. An amazing achievement.
- **Cyber-safety Talk-** Stage 3 participated well in this engaging information session. The students responded positively to the advice given by our local police.
- **Science Show-** The K-6 show was well received by all. A very energetic performer entertained the kids with a show that linked well with one of the school's focus areas.
- **Audit-** The school had an audit and received a very positive report. Two areas needing addressing include the changes in the way attendance is recorded and modifications to the Working With Children procedures. Congratulations are extended to Pam Gosbee, Alison Martin and of course Rob Hutchinson for their fine management of the school which was reflected in the auditor's report.

#### **Upcoming events**

- **Summertime games carnival-** Denise and Margi will be managing our very enthusiastic cricket and tee ball teams Friday's traditional Summertime games carnival
- **Kindergarten Information Night-** Monday week 4. We have a variety of speakers providing essential information to our new 2016 Kindergarten families
- **Year 7 visit** – Students and teachers from Winmalee HS will speak to the children and ensure the transition to HS is as smooth as possible.
- **Art classes-** Special art classes have been organised for the K-2 students on Monday week 6.
- **Extra HS Transitions-** Year 6 students requiring a more targeted transition program are being catered for with this extra transition program

- **Year 6 Fete-** The stage 3 team are starting preparations for this annual event. Parents are asked for donations and assistance in collecting all the items needed to ensure the success of this fundraiser.
- **Camps-** Year 3 camp and the year 4 excursion are fast approaching. Medical notes etc are being collected .

#### **Items to discuss-**

- **Outstanding payments-** the auditor provided advice on ways to ensure most excursions are paid for in full, avoiding the school's finances being stretched.
- **Surveys-** Quite a number of surveys have been received. The community is very positive about the school and has offered some good suggestions on future directions
- **School Band-** Mrs Parry is starting to organise a beginner school band. Expressions of Interest will be handed out soon
- **Police Operation-** The school was placed in a partial lockdown due to a local police operation. Children were safe for the whole process and protocols were followed in accordance with Departmental Policy.
- **NAPLAN results-** The executive and staff are currently analysing the NAPLAN results which confirm the need to pursue the school's focus areas in the management plan. The need to set challenging goals, provide explicit feedback and deliver an engaging curriculum has been supported by the NAPLAN data
- **Teacher professional learning** is being organised that is based on a collaborative and reflective approach and is being linked to the individual teachers' professional goals and student need.
- **Presentation Day-** The school would like to request the financial support of the P and C for the traditional Presentation Day. \$30 per book was the request in 2014

#### **General Business:**

- Rebekah showed a new P&C brochure developed by her to be included in the new kindy information packs.

**Meeting Closed:** 8.52pm

**NEXT MEETING:** Wednesday 18<sup>th</sup> November 2015 - AGM