

Ellison Public School P&C Association
Minutes of the General Meeting –17th September 2014
Ellison Public School Staffroom

Meeting opened: 7.31pm

Meeting Chaired by: Rebekah Kaminski

Present: Allison Todd, Janice Frape, Luke Morrissey, Rebecca Harris, Belinda Bishop, Rob Hutchinson, Anita Ksiazek, Susan Smith

Apologies: Gina Frampton, Ian Frape, Adara Hartmann, Jayson Hartmann, Gemma Rowntree, Laurel Wallis

Acceptance of previous minutes: Motion to accept Augusts minutes – Luke Morrissey. Seconded – Rob Hutchinson.

Treasurer's Report:

- No report for this month as books are still with the auditor. They are due back on Friday. As of 1/9/14 the bank balance is \$27,982.99.
- Once books are received back Luke will write a cheque for \$10,000.00 as promised for iPads. He will also attend to the insurance and reimbursements etc.
- Luke requested invoice from Rob for balance of the readers.

Sub Committee Reports:

Uniform Committee

The committee met on 12th September

- Met with the students from UWS and ran through the P&C website so far including the uniform shop capabilities. Including sales reports, P&C events calendar etc. Requests were made for gross vs net reporting capability, reusable roster page for P&C events, size guide for uniform.
- Committee needs to look into what merchant facility it will use to take payments for the uniform shop. Claudia to look into PayPal/Credit Card merchant facility. Also discussed direct deposit into P&C account. It is likely that the P&C will set up a separate account just for the uniform shop.
- Claudia to register domain name. It was agreed by the committee that our first preference would be ellisonpandc.com.au.
- Claudia will also look into options of where the website will sit in terms of servers. UWS could keep it on their server for 12-18 months. Do we find a new server now or keep it on the UWS

- Decisions and information on payment facilities need to be made by next meeting and available to the students for the website build.
- Samples and pricing from 3 suppliers were presented. They were LW Reid, Midford & Scags. It was decided based on price and quality that Midford would be used as the main supplier of our uniform.
- Rob to seek feedback on possibly getting next years, Year 6 student's jersey's/hoodies instead of shirts.
- Decisions made:
 - All shirts/jumpers/jackets will be embroidered rather than screen printed.
 - The current check winter pants for girls will not be available. Instead a maroon pant available for all ages will be introduced.
 - No skivvies will be sold. Long sleeve polo's will be available.
 - To get samples of the summer dress with double box pleats in the front and back to provide a more flattering dress for the girls.
- The Committee will meet again on the 10th October 2014.

Cake Stall-Open Day

- The cake stall went very well. \$500 was raised. Thank you to Holly Kiely for running the day and to Rebecca Harris for helping out.

Disco

- We will be doing a Christmas disco again in Term 4. Possible dates of the 3rd or 4th December. Rob to take to staff to confirm. Luke Morrissey to look into new DJ

Canteen

- Rebekah on behalf of Tenille. The roster is full of volunteers for the running of the canteen in Term 4.
- Tenille and Rebekah would like to buy two apple slinky's for use in the canteen. Motion to buy apple slinky's – Jan Frape. Seconded – Allison Todd

Principal's Report:

- Rob discussed the student numbers for next year. We are anticipating a large Kindergarten intake.
- Rob explained how student numbers influence staffing and the formula used to calculate the number of staff. He also ran through the first draft of class numbers for 2015.

- The school plan for the next 3 years also needs to be written. Rob is seeking greater input from parents and the community. Looking to create a new shared vision for 2015-2017. Points to consider are:
 1. What do we as a community value?
 2. What will our community look like in 5 years?
 3. What will the school look like in 5-10 years?
 4. How would we like it to look?
- Rob would also like us to consider three things you like about the school now and three things you would like to see at the end of the three year plan. We will work on collecting our thoughts at the next meeting.

New Business:

Presentation Day

- The P&C host a morning tea on Presentation Day for our guests and the incoming/outgoing Captains and their families. It is on 12th December. Volunteer is needed to co-ordinate the morning tea. Belinda Bishop volunteered.

Kindergarten Orientation

- Kindergarten orientation will take place over a 4 week period again. Parent Information night is on the 27th October. P&C Information flyer to be made up to be given in the packs on the night.

Anniversary of fires

- There will be a BBQ and possible tree planting on the anniversary of the fires. It is to be low key as per the feedback Rob is receiving from people.

Teachers Federation

- Jan presented a flyer from the Teachers Federation via the cleaners union regarding the terms of new contracts to be signed with cleaners. You can access more info via the website.

Meeting Closed: 8.44pm

NEXT MEETING: Wednesday 15th October 2014.